**Sarasota High School Drama**

**Booster Meeting Minutes**

**Wednesday, August 23rd 2017**

**Call to Order:** A Booster meeting of the SHS Drama Boosters was held in the SHS Theater on Wednesday, August 23rd. The meeting convened at 7:00 pm.

**Approval of Minutes:** Motion was made by Terri B. and seconded by Marlene E. to approve the minutes of the previous meeting.

**Treasurer Report:** Michelle H. reported that there was approximately $16,606 in the SHSADA account . The board is currently working on a budget for the coming year. Motion to accept by Barbara T. seconded by Betty B

**2017-2018 Board Member Introductions:**

Michelle McLean – Co-President

Donna Boudreau – Co-President

Sue Graham - Treasurer

Sam Sheesley – Communications

**Welcome:**

* Introduction of teachers
* Committees:

 Thriller

 Gag Awards Dance

 Food – Marlene Espinal

 Community Ed Foundation

* Parent Mandatory Involvement

**Keep Updated and Follow us through Social Media and the Internet!**

**Website**

* [www.shstheater.com](http://www.shstheater.com)
* Classes and after school information
* Buy tickets
* Shutterfly picture account

**Facebook**

* SHS Theater
* SHS Theater Boosters (SHSADA)
* Please like our public page and give us a 5 star rating

**Remind 101**

* Handout with all accounts on it
* SHSADA (text: enter this number 81010 & text this message: @theboos
* To get weekly schedule updates on Sundays, text: 81010 & text @shsdra

**Booster Meetings**

* Less meetings but same involvement
* Sign-up.com
* Collection of money (tshirts, performance fees)

**Fall Show**

* Safekeeping
* Auditions
* Show T-shirts ($15 due NO LATER than Friday, Sept. 18)
* Production Contract
	+ Production fee $40 – students responsible for their own costumes
* General information
* Show Dates:
* 11/16, 11/17 @ 7pm
* 11/18 @ 2pm and 7pm

**Fundraising** –

* Carrabas ~ October 7 (Production fee for the fall show and upcoming productions)
	+ Money and orders should be brought in weekly
		- Deadline is Thursday, October 4th
* Yankee Candle (Thriller fees and program wide fundraiser)
	+ Start date: October 10th
	+ End date: November 7th
	+ Delivery date: December 4th-8th

**Thriller:**

* What is it?
* Learn during class time October 1-13
	+ Audition date: Friday, October 13th @ 2:30pm
	+ Students will be notified on 10/13, on Facebook, on website and posted on the theater door
* Thriller Mandatory Meeting
	+ Tuesday October 17th @ 7pm
	+ Forms must be turned in
	+ T-shirts (chaperone and participant) = $15
* Make-up Class
	+ Tuesday October 24th 6-8pm in the theater
	+ You have to go thru this class in order to help with make-up
* Chaperones
	+ Mandatory Chaperone Meeting
	+ Monday October 30th @ 6pm at St. Armand’s Circle Center
* Performances
	+ We are going to have to limit them because of bus fees
	+ Possible Events
* St. Armand’s Performance
	+ Make-up starts @ 4am, parents are needed starting at 7am
	+ Takes 1/1/2 hours to get through make-up for each kid. We try and start 10 an hour
	+ Make-up parents can come in shifts throughout the day – 7am-12pm & 12pm-5pm
	+ Chaperones do not have to be there until 4:30pm & will be home by 9:30pm
* **NO PICKING UP @ ST.ARMAND’S – MOST IMPORTANT RULE!!!**

**St. Armand’s Christmas Tree Dancers:**

* Rehearsals – Monday’s 5-7pm beginning on 9/11 (with Ms.K)
	+ Must come with a partner
	+ We will take everyone depending on numbers. If we exceed 20 couples we will have to audition.
* Performances
	+ We will be performing at the SHS Drama Holiday Kick-off Dec. 8th
	+ We will be doing 2 or 3 dances down in St. Armand’s as they light the tree on Friday December 1st 4-8pm
	+ We will be doing 2 dances on the Holiday Float down Main St. on Saturday December 2nd 4-9:30pm

**Holiday Parade**:

* Theme and Decoration
	+ Circus Theme
	+ Float Ideas welcome
	+ We need Christmas lights (preferably colored ones and NOT the LED kind)
	+ There is limited space on the float so we will have to wait and see how many we can get on it safely and then determine who goes
	+ We are in DESPERATE need of SMALL candy canes!! We need to collect 10,821 in order to tie last years total. We hand these out to the kids in the street as we go by in the float.

**Volunteer Registration**:

* Every person who is around the kids must have a background check and be PALS approved.
	+ PALS forms: If you can’t get to the school to register, fill one out here and we can enter for you. All information is kept confidential and will be shredded after they are entered.
	+ IMPORTANT – WE MUST DO THIS PART!!

**Sign-Up.com**:

* How to do it & what’s needed
	+ Chaperones for Thriller
	+ Chaperones for Holiday Dance Team
	+ Helpers for construction
	+ Chaperones for the Fall Show performances
	+ Food Providers
	+ Helpers for show night dinners

**Improv**:

* Troupe Fee = $15, includes t-shirt
	+ First show is: Wednesday September 13th @7pm in the theater - $5 admission fee

 **Meeting was adjourned at 7:50pm (impressive).**